



Glacier's Edge Council (620), BSA Advancement Committee

- ♣ Indian Trails
- ♣ Mohawk
- ♣ Wisconsin River
- ♣ Yahara

Merit Badge Counselor Registration and Approval Process

Merit Badge Counselors (MBC) are required to be at least 18 years old, hold *current* Youth Protection Training (YPT), register with the BSA (position code 42 – *no fee required*), and be approved by the Council or District Advancement Committee on an annual basis[&] [*Guide to Advancement 7.0.1.0*].

Glacier's Edge Council (GEC) Advancement Committee requires MBCs to complete Merit Badge Counselor position-specific training (**SCO_471, 472, 474, and 486**) on www.my.scouting.org or attend the MBC orientation-training course (**D76**), *The Essentials of Merit Badge Counseling*, prior to working with Scouts.

*MBCs with expired YPT (or any required Special Certification) are prohibited from working with Scouts or signing a Blue Card**

GEC Advancement Committee is responsible for approving all MBCs serving Scouts in the Council. Each District Advancement Chair is responsible for review of submitted applications from their District. To provide Scouts with a broad learning opportunity, the GEC Advancement Committee has established a *maximum of 20 Merit Badges* for each MBC.

To register as a MBC:

COMPLETE: Youth Protection Training on www.my.scouting.org

Directions: http://www.scouting.org/filestore/youthprotection/doc/02_HOW_TO-TakeYouthProtectionTraining.doc

COMPLETE OR ATTEND: Merit Badge Counselor position-specific training (**SCO_471, 472, 474, and 486**) on www.my.scouting.org OR Merit Badge Counselor Orientation (**D76**) such as *The Essentials of Merit Badge Counseling*

SUBMIT to Council Registrar: Current version of the MBC Information form (**34405**) listing the job skills (vocation), hobby/life skills (avocation), or special training* which documents your qualifications for serving as a MBC. Justification must be provided for each individual Merit Badge (MB) for which you are willing to serve as a MBC.

* **Merit Badges Requiring Special Certification or Training:** Archery, Canoeing, Citizenship in Society#, Climbing, Kayaking, Lifesaving, Motor Boating, Rifle Shooting, Rowing, Scuba Diving, Shotgun Shooting, Snow Sports, Swimming, Water Sports, Whitewater (See Supervisory Qualifications and Certifications, *Guide to Advancement 7.0.1.1*) *A copy of any required special certifications MUST be attached to the application with the corresponding MB Special Certification Checklist.*

INCLUDE: BSA Adult Application indicating **Position Code 42**, Merit Badge Counselor (*\$25 fee for background check, if not currently registered in another BSA position*). MBC is a Council Position; thus, a new position specific Adult Application is required, even if already registered with BSA for another adult leader position.

Approval: Council Registrar will coordinate approval with the District Advancement Chair (and other Council Committee Chair(s) as needed) and notify applicant once the application is approved. The Registrar, District Advancement Chair, or other Council Committee Chair (when applicable) will contact applicant regarding any application deficiencies.

To add (A) or delete (D) MBs: Submit changes on MBC Information form (**34405**). See **SUBMIT to Council Registrar** above. BSA Adult Application is not required for additions or deletions.

NOTE: GEC Advancement Committee recommendations for serving as MBC for your own Scout

- ♣ In order to provide Scouts a broader opportunity for learning, serving as a MBC for your own Scout should not be a routine occurrence.
- ♣ You may serve as a MBC for your own Scout anytime they are working in a group setting, such as in a MB clinic.
- ♣ It is also recommended that when you serve as a MBC for your own Scout another Adult Leader should independently review their completed requirements, unless the work was completed in a group setting, such as in a MB clinic.

[&] MBCs are reviewed and renewed annually through the BSA position renewal process

⁺ "Signing a Blue Card" also includes signing off partials or completions electronically in Scoutbook

[#] Per GEC policy: see **Merit Badges Requiring Counselors with Special Certifications or Training**

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