



# 2023 Spring FLOWER BASKET & PLANT SALE Leaders Guide



## ● Flower Sale Information

The Spring Flower Basket and Plant Sale is a great fundraiser for Scouts to pay their way to camp. A Scout earns \$7 for the Mixed basket, \$6 for the Petunia and Impatiens baskets, and \$5 for all other items. Overall, each Scout earns over %20. If a Scout sells 10 items they will earn \$50 toward camp – sell 20 items and they will earn \$100 towards camp! The funds raised can be used for any unit or camp operation.

The flower baskets are grown by K&W Greenery of Janesville. The additional flats and plant items are provided through Clark's Greenhouse in Edgerton. Glacier's Edge is pleased to partner with these two top-notch products to provide Scouts an opportunity to earn funds toward summer camp or other unit operational needs. Once your unit places an order for Flowers, it is then the responsibility of the unit to pay for all flowers ordered. If a customer is not satisfied with flowers, they can be replaced, but only if we are notified within one week after the delivery date.

Please keep in mind! Payment will only be accepted on a check drawn on a unit account or bank cashier's check. Checks returned to Glacier's Edge Council from the bank will be assessed a return fee of \$20.

## ● Invoices

The Flower Sale Smartform calculates the amount due to the council and will be your invoice for paying Glacier's Edge Council. You will not receive a separate invoice. The payment is due May 31st, 2023 at 5:00 pm.

Note: Smartforms have been developed to help tally your unit's sales and determine the commission earned. These forms are located on the Council website: [www.glaciersedge.org](http://www.glaciersedge.org) and can be downloaded from there. Use of Smartforms requires having a computer with Microsoft Excel. Completed orders can be emailed to Andrew Olsen at [andrew.olsen@scouting.org](mailto:andrew.olsen@scouting.org)

## ● Important Dates

### January 15 - Sales Forms Available

For sales sheets pick-up, email either Andrew Olsen at [Andrew.Olsen@Scouting.org](mailto:Andrew.Olsen@Scouting.org) or Rayna Voigt at [Rayna.Voigt@Scouting.org](mailto:Rayna.Voigt@Scouting.org)

### February 3 - Sale Starts

### March 13 - Sale Ends

### March 15 - Orders Due

Due by 5:00 pm via email to Andrew Olsen at [Andrew.Olsen@Scouting.org](mailto:Andrew.Olsen@Scouting.org)

### May 16 - Pick-Up

Madison Scout Service Center  
5846 Manufacturer's Dr., Madison, WI 53704, 12:00 pm - 5:00 pm

### May 17 - Pick-Up

St. John Vianney's Marion Hall  
Janesville, WI 53545 12:00 pm - 5:00 pm

### May 31 - Payments Due

Checks can either be dropped off or mailed at Madison Scout Service Center. The amount due will be listed on the unit smart form.

## ● Instructions for Flower Pick-Up & Transportation

It's important that the flowers are transported in a covered pick-up van or a covered trailer. Plan accordingly to the volume that your unit sells. You may need more than one vehicle to accomplish this. Do not leave your flowers in a warm vehicle for an extended period of time. Unload immediately upon arrival at your unit's pick-up location.

Due to the volume of the sale, there will be 2 pick-up locations.

Tuesday, May 16th - 12:00 pm - 5:00 pm  
Madison Scout Service Center  
5846 Manufacturer's Dr., Madison, WI 53704

Wednesday, May 17th - 12:00 pm - 5:00 pm  
St. John Vianney Catholic Church, Marion Hall  
1250 E Racine St., Janesville, WI, 53545

Pick-Up is after Mother's Day due to it being after the last frost has passed to prevent damage to the flowers.

## ● Flower Care Instructions

Thank you for participating in the Spring Flower Sale. Here are a few simple instructions for caring for the flowers until you have them all delivered.

Remember that the flowers are a perishable product and require some care to ensure that they reach their destination in great condition. The best way to do this is to deliver them or have them picked up the day you receive them. If this is not possible do the following:

- **Keep the flowers in a cool shaded area.** Many people store flowers in their garage until pick-up.
- **Basket Sleeves:** If it's going to be an extended period until individual pick-up, roll the sleeves down gingerly. Then they can be rolled back up; this will help ensure the quality of the plant.
- If you need to keep them for more than a day, check the flowers for water
  - Hanging baskets will feel light when lifted if they need water
  - Soil in the pots will be a light brown, instead of dark brown, when they need water
  - Leaves will droop and appear a dull gray-green when they need water
  - Apply enough water to fill the pot to the rim
  - When thoroughly watered, water will drip out of the bottom of the pot