

# 2023 SCOUTING FOR FOOD



## WHAT YOUR UNIT NEEDS TO DO...

### DECEMBER 2022

- Determine whether you will do a traditional neighborhood “Door-to-Door” SFF drive or a “Storefront” donation drive. You may need to contact and talk with staff at your local food pantry to help you make this decision (see first bullet point under January 2023). If you decide to do a Storefront donation drive, be sure to get clear permission from the store manager for the specific date.
- Designate a SFF Unit Contact. Go to <https://forms.gle/nX3nyXJnLy7FY3cBA> and fill in the name, email, and phone information for your Unit Contact plus how many Door Hangers you will need (if not using Door Hangers, enter “0”). Click “Submit” to send in your Unit Contact information and request for Door Hangers. After the event, unit contacts will be emailed a separate form for completing reporting information. This form is also available on the Glacier’s Edge website.

### JANUARY 2023

- Contact the Food Pantry to which you plan to bring the food donations you have collected to let them know of your plans. Determine whether they will accept all donations, or only certain items. If they will only accept certain items, you will have to decide on a way to communicate this, either through labels on your Door Hangers or a supplemental sheet, or a handout to customers entering the store where you are doing a Storefront collection.
- Alternatively, Second Harvest Food Bank, 2802 Dairy Drive, Madison, WI 53718, 608-223-9121, accepts donations of all food items collected. If you want to consider donating your collections to Second Harvest, you should download their Food Drive Coordinator’s Guide at [https://www.secondharvestmadison.org/wp-content/uploads/2022/11/110222\\_Fund-and-Food-Drives.pdf](https://www.secondharvestmadison.org/wp-content/uploads/2022/11/110222_Fund-and-Food-Drives.pdf). Follow the steps in the Guide to let them know of your plans. You can also view their “most needed non-perishable food items” here: [https://www.secondharvestmadison.org/wp-content/uploads/2022/05/051722\\_Most-Needed-Donations\\_English.pdf](https://www.secondharvestmadison.org/wp-content/uploads/2022/05/051722_Most-Needed-Donations_English.pdf).
- Wherever you plan to bring your donations, you will need to arrange a date and time for delivering what you have collected. Traditionally, this would be on the Saturday on which we collect the donations. However, some food pantries may not be open to receive donations on that day. For example, Second Harvest Food Bank only accepts deliveries Monday-Friday between 8:30 a.m. and 4:00 p.m. If you cannot bring your collections directly to your food pantry on that Saturday, you may need to arrange a temporary location for collecting and storing the donations until they can be transported to the food pantry on a weekday.

### FEBRUARY 2023

- Recruit the workers you will need for your Door-to-Door or Storefront donation drive.
- If you are doing a Storefront donation drive on behalf of a food pantry which will only accept certain items, give the store manager a copy of the list you will hand out to customers so that he/she can stock up on those items.
- If you are doing a Door-to-Door donation drive, pick up your Door Hangers at your February District Roundtable or at the Scout Service Center.
- If you plan to affix labels to the Door Hangers with Unit contact information or the specific kinds of food donations being accepted, make plans to prepare those labels and organize a “labeling party” to get them affixed to the Door Hangers. Record the number of hours spent for later reporting.

Scouting For Food is an annual food drive sponsored by the Boy Scouts of America. It is part of our program that emphasizes our slogan, “Do a Good Turn Daily.” Since 1988, Scouts nationwide have participated in this effort. Annually in the Glacier’s Edge Council, we have consistently collected over 100,000 pounds of food that benefits over 35 community food pantries.



**March 4th**  
*Door Hanger  
Distribution*

**March 11**  
*Donation Collection*

**Thank You to  
Our 2023  
Sponsor!**





- Prepare any maps needed by Scouts and parents of the neighborhoods they will be assigned to cover in distributing the Door Hangers. Remind them that they will return to these same "territories" the following Saturday to collect the food donations.
- Establish a place and time for Scouts and parents to meet on March 4 to pick up their territory maps and Door Hangers, and again on March 11 to begin the collection of donations. Prepare clear instructions for participating Scouts and parents.
- As you deem appropriate, promote your Scouting for Food drive in your local newspaper, in organization bulletins and newsletters, and by email and social media.

## ON MARCH 4, 2023

- Have Scouts and parents meet at the designated time and place.
- Distribute Door Hangers, instructions, and maps of the neighborhoods/territories to be covered.
- Record the number of participants and the hours they spend distributing Door Hangers for later reporting.
- Scouts should travel in groups of two or more using the "Buddy System" or with their parent, never alone.

## ON MARCH 11, 2023

- If you are doing a Storefront donation drive, set up whatever you need at the store entrance and exit to engage customers and make them aware of the SFF drive. You should also provide a jar or other container at the exit to collect monetary donations for the food pantry. Many customers donate both food items and money.
- If you are doing a Door-to-Door donation drive, have Scouts and parents meet at the designated place at 9:00 a.m.
- Direct them to collect donations set out in the same locations as the Door Hangers were distributed the previous Saturday.
- After the first sweep, make a second sweep through the areas about 10:30 a.m. to collect any donations that may have been set out late or missed the first time.
- Provide instructions to the Scouts and parents regarding delivery of what is collected—either to the designated food pantry or to a temporary collection point for later delivery to the pantry or food bank.
- Whenever you deliver the donations that are collected, make sure the food pantry gives you either the total weight of the items collected or the number of items collected. You will need to report this to the Glacier's Edge Council.
- Record the number of participants and the hours they spend collecting and delivering food donations.

## REPORTING

After all SFF work is done and the collections have been delivered, combine the records of how many Scouts and adults participated in the work and the total hours of service they contributed. Report these numbers and hours, and the amount of food items collected on the Glacier's Edge Council SFF reporting form: <https://forms.gle/6tsXzvecgV4iQ2DG8>



## DO

Wear your Scout uniform

Use the buddy system

Have plenty of adult leaders

Stay away from yards with dogs

Hang door hangers securely on doors

Take photos for future publicity & promotion

## DON'T

Enter any home or apartment building

Allow Scouts to ride in truck beds

Put door hangers in or on mailboxes

Walk across lawns; stay on sidewalks & driveways

Leave door hangers where there is a "No Solicitation" sign

"A Scout is Courteous"  
No loud yelling or horseplay while distributing door hangers or collecting donations

Scouting for Food Chair - Tom Gilbert  
tomjang@aol.com

Door Hangers available at  
February Roundtables!  
Contact your District  
Executive for questions.

Thank you for  
participating in BSA's  
national Good Turn -  
Scouting For Food!