



Glacier's Edge Council (620), BSA Advancement Committee

- ♣ Indian Trails
- ♣ Mohawk
- ♣ Wisconsin River
- ♣ Yahara

Assigning a Unit Advancement Chair

For Scoutbook / Internet Advancement 2.0 access and Council communications

Key 3 (Chartered Organization Representative, Troop Committee Chair and Scoutmaster) or a Key 3 delegate (also assigned in Position Manager) can designate a unit Functional Role such as Unit Advancement Chair:

1. Log onto my.scouting.org
2. Select your Unit under the Menu
3. Select Roster on the left menu bar
4. Select Position Manager on the left menu bar
5. Select Functional Roles on the top menu bar
6. Select Add under the Unit Advancement Chair position
7. Select eligible adult leader from the drop-down chooser
8. Click OK
9. Sign-out

Wall Family Scout Service Center • 5846 Manufacturers Drive • Madison, WI 53704-6278 • (608) 310-7300
PO Box 14135 • Madison, WI 53708-0135

